



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON D.C. 20350-2000

IN REPLY REFER TO
7220

26 Mar 04

From: Director, Military Personnel Plans and Policy Division
(N13)
To: Distribution
Subj: POLICY DECISION MEMORANDUM (PDM) 002-04: SPECIAL DUTY
ASSIGNMENT PAY (SDAP)

Ref: (a) DODI 1304.27 (NOTAL)
(b) ASD(FMP) memo of 9 Apr 02 (NOTAL)
(c) OPNAVINST 1160.6A
(d) DODFMR Vol. 7A
(e) My memo of 27 Oct 03

Encl: (1) Response to Frequently Asked Questions

1. Per references (a) through (d), this policy memorandum cancels reference (e), and provides new Special Duty Assignment Pay (SDAP) award levels. This memorandum is directive in nature and applies to SDAP levels for both United States Navy (USN) and Full Time Support (FTS) personnel in Special Duty Assignments (SDAs). Specific policy guidance associated with this plan, as well as assignments authorized to receive SDAP, are contained below. Commands and servicing Personnel Support Detachments (PSDs) are responsible for administering all applicable changes to SDAP in accordance with references (a) through (d) and this memorandum.

2. SDA starts and reductions are listed in paragraphs 8 and 9. Starts are effective as of the date of this memorandum; however, SDAP reductions will not take effect until 90 days after the date of this memorandum. Eligibility for continued pay for assignments scheduled for reductions is contingent upon the member maintaining eligibility and remaining in the billet for which the SDAP was reduced. Permanent Change of Station (PCS) or Temporary Additional Duty (TAD) transfer to a billet designated for reduction, after the effective date of the revised SDAP memorandum, precludes eligibility for SDAP at the old level even if the member is transferred from another SDA billet.

3. References (c) and (d) govern policy and procedures for administration and payment of SDAP.

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4. Unless otherwise stated in the notes (paragraph 10 of this memorandum), personnel may not receive SDAP while assigned in excess of authorized billets. Commands must review their Activity Manning Document (AMD)/ Enlisted Distribution and

Verification Report (EDVR) to ensure that the number of personnel receiving SDAP does not exceed the number of authorized billets for that skill. Service members are only authorized one SDAP entitlement.

5. Commands that hold SDAP billets are reminded that annual re-certification begins 1 April as directed by references (c) and (d). The deadline for annual re-certification is 31 August. Guidance for the process will be announced via NAVADMIN.

6. This memorandum reflects the Enlisted Community Managers' (ECM) code responsible for each SDA skill. Refer skill specific questions to the appropriate ECM. To locate the phone number of the appropriate ECM, refer to either the ECM phone list in Link-Perspective magazine or go to the BUPERS Web Page at www.persnet.navy.mil and click on the community managers hyperlink. Refer questions on resolving pay problems to PERS-4811 at (901) 874-3216/DSN 882; email: p811f4@persnet.navy.mil or eric.t.johnson@navy.mil. Direct eligibility and policy questions to N130D1 at (703) 695-3128/DSN 225; email: nxag_n130d1@navy.mil.

7. The following assignments are authorized SDAP:

a. N132D9A (Miscellaneous) USN			
BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
USNS	SD-2-150	- Military Sealift Command	1
PRDO	SD-5-375	- Personnel Resource Development Office	2
JCUS	SD-1-75	- Support Billets in	3
	SD-2-150	JCS Joint Com Unit	
	SD-3-225		
JCUO	SD-2-150	- Operational Billets in	3
	SD-3-225	JCS Joint Com Unit	
	SD-4-300		
JSOC	SD-1-75	- Headquarters Joint Special	4
	SD-2-150	Operations Command	
	SD-3-225		
DTRA	SD-2-150	- Defense Threat Reduction Agency	5

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WHCA	SD-2-150	- White House Comm Agency	6
	SD-4-300		
	SD-5-375		
WHSC	SD-2-150	- White House Shelter Complex	6
	SD-3-225		
	SD-4-300		
	SD-5-375		

b. N132D1 (Aviation Mech) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
TPAR	SD-3-225	- Naval Test Parachutists	7

c. N132D2 (Avionics/Aircrew) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
ACWS	SD-1-75	- Air Traffic Controller	8
	SD-2-150		
	SD-3-225		
7815	SD-3-225	- Helo Rescue Swimmer (AW)	
8215	SD-3-225	- Helo Rescue Swimmer	
8226	SD-1-75	- Helo Mine Countermeasures (HMC)	9
8226	SD-2-150	- HMC First Crewman	9
8235	SD-2-150	- E-6 Flight Engineer	
8251	SD-2-150	- P-3 Flight Engineer	

d. N132D3 (Surface Main Propulsion) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
GS-4131	SD-1-75	- LCAC Craft Engineer/Asst Oper	
GS-4136	SD-2-150	- Marine Gas Turbine Inspector	10
GS-4206	SD-2-150	- Shp Eng Plnt Prg Mgr(Sngl Screw)	11
GS-4206	SD-3-225	- Shp Eng Plnt Prg Mgr(Twn Screw)	12
EN-4206	SD-2-150	- Shp Eng Plnt Prg Mgr(Diesel)	13
MM-4206	SD-2-150	- Shp Eng Plnt Prg Mgr(Medium)	14
	SD-3-225	- Shp Eng Plnt Prg Mgr(Large)	15
	SD-3-225	- Shp Eng Plnt Prg Mgr(CV)	16
EN-4314	SD-4-300	- Diesel Eng Inspector	17
MM-4503	SD-2-150	- Steam Gen Plant Inspectors	18

e. N132D4 (Hull/Mech/Elect) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
HT-4946	SD-3-225	- Non-Nuc Non Destruct Test	19

f. N132D5 (Surface Combat Sys) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
GM-0983	SD-1-75	- MK-41 VAT Test Director	20

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FC-1332	SD-2-150	- Tomahawk OTH-T Sup	21
FC-1104	SD-2-150	- Aegis Cbt Sys Maint Sup	22
FC-1615	SD-1-75	- Shpbd Tact Data Sys Tech	23

g. N132D6 (Surface Ops) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
BM-0167	SD-2-150	- LCAC Operator (Supervisor)	25
QM-0215	SD-2-150	- Harbor Pilot - unlimited	
OS-0304	SD-1-75	- LCAC Operator	
OS-0318	SD-1-75	- Air Intercept Controller	
OS-0319	SD-1-75	- Supervisory Air Intercept Controller	
OS-0324	SD-2-150	- ASW/ASUW Tact Air Ctrl (ASTAC)	
SSAR/0170	SD-2-150	- Surface Rescue Swimmer	26

h. N132D7 (SPEC WAR/EOD/Diver) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
5311	SD-4-300	- Saturation Diver	27
5323/6	SD-2-150	- SEAL Sdv Pilot/Navigator/ Dry Dock Shelter Oper/ SEAL Cmbt Swimmer	
5332/3	SD-1-75	- Basic EOD Technician	28
5334/5	SD-2-150	- Senior EOD Technician	28
5336/7	SD-3-225	- Master EOD Technician	28
5341/6	SD-5-375	- Master Diver/Master Saturation Diver	
5342/3	SD-1-75	- First/Second Class Divers	29
5351	SD-1-75	- SPECWAR Combatant Craft Crewman	30
5352	SD-2-150	- SPECWAR Combatant Craft Crewman (Advanced)	
SPECWARDEVGRU (SWDG)	SD-1-75 SD-2-150 SD-3-225 SD-4-300	- Support and Operations (UIC: 47898 and 44941)	31

i. N132D8 (CT) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
DSCS	SD-1-75	- DCS Courier	32
CSOP	SD-1-75	- Crypto Support Operator	33
	SD-2-150	(UIC: 31931, 31932, 47889 and 3226B)	
	SD-3-225		

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j. N132D9 (Submarines) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
STS/STG-0416	SD-5-375	- Acoustic Intel Specialist	
ET(SS)-14NV	SD-5-375	- Assistant Navigator	34,38
MT-3320	SD-2-150	- SLBM Maint Tech	35
9588	SD-1-75	- Sub CCC	36,37,38
2781	SD-2-150	- Sub Lan Adm	37,38,66

k. N132D10 (Admin/Media) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
9508	SD-5-375	- Recruit Division Commanders	39
PN-2612	SD-3-225	- Classification Interviewer	40

l. N132D11 (FTS Aviation/Aircrew) FTS

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
ACWS	SD-2-150	- Air Traffic Control	41
7815	SD-3-225	- Helo Rescue Swimmer (AW)	
8215	SD-3-225	- Helo Rescue Swimmer	
8226	SD-1-75	- Helo Mine Countermeasures (HMC)	9
8226	SD-2-150	- HMC First Crewman	9
8250	SD-1-75	- C-9 Crew Chief	
8251	SD-2-150	- P-3 Flight Engineer	
8252	SD-2-150	- C-130 Flight Engineer	
8220	SD-1-75	- C-130 Loadmaster	42

m. N132D12 (FTS Surface) FTS

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
9580	SD-4-300	- Command Master Chief (Force)	24
9580	SD-2-150	- Command Master Chief (CMC)	24
9585/NC-2186	SD-6-450	- Production Recruiter	
9585/NC-2186	SD-4-300	- National Chief Recruiter	
9585/NC-2186	SD-4-300	- National Asst Chief Recruiter	
9585/NC-2186	SD-6-450	- Chief Recruiter	
9585/NC-2186	SD-6-450	- Asst Chief Recruiter	
9585/NC-2186	SD-6-450	- Zone Supervisor	
9585/NC-2186	SD-5-375	- Area Trainer	
9585/NC-2186	SD-5-375	- HQ Leads Center Supervisor	
NC-2186	SD-4-300	- HQ Field Inspection Team (FIT)	
9585/NC-2186	SD-4-300	- HQ Leads Interviewer	
NC-2186	SD-4-300	- HQ Instructors	
NC-2186	SD-2-150	- HQ Area Det Staff	
2612	SD-4-300	- Area Classifiers/HQ Classifiers	
9508	SD-5-375	- Recruit Division Commanders	39
PN-2612	SD-3-225	- Classification Interviewer	

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SSAR/0170	SD-2-150	- Surface Rescue Swimmer	26
4206	SD-2-150	- Shipbd Eng Plnt Prog Mangr	43
HM-8425	SD-2-150	- EODMU IDC/DESRON IDC	44
	SD-5-375	- Surface Ship IDC	44
HT-4946	SD-3-225	- All NDT Examiners	19
EN-4314	SD-4-300	- Diesel Eng Inspector	17
EN-4206	SD-2-150	- Shp Eng Plnt Prg Mgr (diesel)	13

n. N132D13 (HM/DT/DAPC) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
HM-8402	SD-5-375	- Submarine IDC	45,46,48,49
HM-8403	SD-3-225	- Special Amphib Recon IDC	46,50
	SD-5-375		
HM-8425	SD-2-150	- Surface IDC	45,46,47,48
	SD-3-225		
	SD-5-375		
HM-8427	SD-3-225	- Flt Marine Force Recon HM	55
HM-8491	SD-5-375	- Special Operations IDC	46,51
HM-8492	SD-3-225	- Special Operations Tech	52
HM-8493	SD-2-150	- Med Deep Sea Diving Tech	53
HM-8494	SD-2-150	- Deep Sea Diving IDC	46,54
	SD-3-225		
	SD-5-375		
9580	SD-6-450	- Cmd Master Chief (MCPON)	24
9580	SD-5-375	- Cmd Master Chief (Fleet)	24
9580	SD-4-300	- Cmd Master Chief (Force)	24
9580	SD-3-225	- Cmd Master Chief (CNO Directed)	24
9579/80	SD-2-150	- Cmd Master Chief (CMC/COB-9579)	24

o. N132D14 (Legal/Law Enforcement/CRF) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
9585/9587/			
NC-2186	SD-6-450	- Officer Recruiter	56
9585/NC-2186	SD-6-450	- Production Recruiter	56
9585/NC-2186	SD-6-450	- Recruiter-in-Charge	56
9585/NC-2186	SD-6-450	- Zone Supervisor	56
9585/NC-2186	SD-6-450	- District Chief Recruiter	56
9585/NC-2186	SD-5-375	- Leads Center Supervisor	
9585/NC-2186	SD-5-375	- District Trainer	
9586	SD-4-300	- Classification Interviewer	
NC-2186	SD-5-375	- Region Chief Recruiter	
NC-2186	SD-5-375	- Region Trainer	
NC-2186	SD-4-300	- HQ IG Staff	

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NC-2186	SD-4-300	- National Training Team (NTT)	
NC-2186	SD-4-300	- Recruiter Selection Team (RST)	
NC-2186	SD-4-300	- Cyberspace	57
NC-2186	SD-4-300	- NORU Instructor	
NC-2186	SD-4-300	- RQAT/REC Refresher	
NC-2186	SD-4-300	- RTC Liaison	
NC-2186	SD-4-300	- HQ CNRC	
NC-2186	SD-4-300	- National CR	

p. N132D15 (Supply) USN - None.

q. N132D16 (Seabees) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
5931	SD-1-75	- Adv Underwtr Const Diver	
5931	SD-2-150	- Adv Underwtr Const Diver Sup	58
5932	SD-1-75	- Basic Underwtr Const Diver	
CMXX	SD-1-75	- Coxswain	
52XX	SD-2-150	- Coxswain with POIC/CPOIC/Ptrl	59

r. N132D17 (Intelligence) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
ASOC	SD-3-225	- Attache Ops Assistant	60

s. N133D (NUCLEAR TRAINED) USN

BILLET	PAY LEVEL	BILLET IDENTIFICATION	NOTE
3353/4/5/6	SD-2-150	- NUC Prop Plant Op (Sub)	61,64
	SD-5-375		
3363/4/5/6	SD-4-300	- NUC Prop Plant Sup (Sub)	62,63,64
	SD-5-375		
	SD-6-450		
3383/4/5/6	SD-2-150	- NUC Prop Plant Op (Surf)	61,64
	SD-5-375		
3393/4/5/6	SD-4-300	- NUC Prop Plant Sup (Surf)	62,63,64
	SD-5-375		
	SD-6-450		
3359/3389		- NUC Special Category	65

8. NEW BILLETS:

BILLET	NEW LEVEL	BILLET IDENTIFICATION	NOTE
8494	SD-2-150	Deep Sea Diving Tech	54

9. SDAP REDUCTIONS:

BILLET	OLD LEVEL	NEW LEVEL	OLD BILLET IDENTIFICATION
FTS PN-2612	SD-5-375	SD-3-225	- HQ Leads Center Sup

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NEW BILLET IDENT Classification Interviewer
FTS PN-2612 SD-4-300 SD-3-225 - HQ Leads Interviewer
NEW BILLET IDENT Classification Interviewer

10. Notes:

1. All E3 and above personnel assigned to the following UICS:
31574, 39536, 39538, 41930, 41935, 41936, 42428, 42488, 4284A,
42842, 43055, 43616, 43618, 44667, 45701, 45702, 46282, 46283,
46286, 46404, 48597, 48599, 48601, 48886, 48887, 48889, 48891,
49889.

2. When assigned to PRDO in UIC 4312A.

3. Joint Communications Unit (JCU) of the Joint Special
Operations Command (UIC 43743 and 44698) is paid as follows:
BILLET 0-6 MONTHS 7-12 MONTHS OVER 12 MONTHS ON BOARD
Support(JCUS) SD-1-75 SD-2-150 SD-3-225
Operational(JCUO) SD-2-150 SD-3-225 SD-4-300

4. Headquarters, Joint Special Operations Command (UIC 43665
and 3016A):
BILLET 0-6 MONTHS 7-12 MONTHS OVER 12 MONTHS ON BOARD
JSOC SD-1-75 SD-2-150 SD-3-225

A maximum of eight SCIF personnel assigned to UIC 44941, are
authorized SDAP at award level SD-1-75.

5. For MT, DC, and NEC 5326 at UICS 32374 and 47471 only.

6. Award levels designated by the Office of the Secretary of
Defense for specific billet assignments.

7. When assigned to a jump billet at Naval Air Warfare Center
Weapons Division, China Lake (UIC 46167).

8. Air Traffic Controller (ATC) Watch Supervisor (ACWS) SDAP.

a. Must meet following requirements:

(1) Designated IAW the Air Traffic Control Facilities
NATOPS Manual, NAVAIR 00-80T-114, as Facility Watch Supervisor
(FWS), Carrier ATC Center Supervisor (CATCC), Amphibious ATC
Center Supervisor (AATCC), Tactical Air Control Center (TACC)

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Supervisor, or Air Traffic Control Training Supervisor (ATS) by the Commanding Officer at present duty assignment. Special category FWS not eligible.

(2) Paygrade E4 - E7. Paygrade E8 only if assigned to CV/CVN.

(3) Assigned to and working in an authorized ACWS billet per para 8b below.

(4) Maintain monthly proficiency requirements per ATC facility NATOPS, NAVAIR 00-80T-114.

(5) Meet physical requirements of FAR Part 67 and possess current medical certification as established by BUMED.

(6) Qualified TACC (TACRON) controllers when embarked at sea.

b. SDAP levels are allocated by task complexity, responsibility, and air space considerations. Per Para 5, Commanding Officers may only designate for pay purposes the

number of ACWS personnel required for mission readiness. Authorized ACWS Special Duty Assignments and levels are listed below by unit and UIC:

(1) SD-1-75: FACSFAC Vacapes (42239), FACSFAC Jacksonville (53895), FACSFAC Pearl Harbor (43583), FACSFAC San Diego (09528), FACSFAC Jacksonville Det (3692A), NSF Diego Garcia (68539), NAF El Centro (60042), NAWS China Lake (47609), NAES Lakehurst (3805A), OLF San Nicholas (30614).

(2) SD-2-150: LHA-1 (20550), LHA-2 (20632), LHA-3 (20633), LHA-4 (20725), LHA-5 (20748), LHD-1 (21560), LHD-2 (21533), LHD-3 (21700), LHD-4 (21808), LHD-5 (21879), LHD-6 (22202), LHD-7 (23027), TACRON 11 (55134), TACRON 12 (55135), TACRON 21 (09807), TACRON 22 (09812), NAS Jacksonville (00207), NS Mayport (60201), NAS Oceana Air Det Norfolk (00188), NAS Corpus Christi (42094), NAS JRB Fort Worth (83447), NAS Meridian (42105), NAS New Orleans (00206), NAS North Island (00246), NAS Pensacola (42093 and 63093), NAS Whiting Field (42096), NAS Willow Grove (00158), NALF San Clemente (31466), NS Rota (62863), NALF Orange Grove (30776).

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(3) SD-3-225: CV-63 (03363), CVN-65 (03365), CV-67 (03367), CVN-68 (03368), CVN-69 (03369), CVN-70 (20993), CVN-71 (21247), CVN-72 (21297), CVN-73 (21412), CVN-74 (21847), CVN-75 (21853), CVN-76 (22178), NAS Brunswick (3193B), NAS Fallon (60495), NAF Key West (00213), NAS Kingsville (42095), NAS Lemoore (63042), NAS Oceana (60191), NAS Patuxent River (47608), NAVBASE Ventura County Point Mugu (69232), NAS Whidbey Island (00620), CPRFP NSD Kaneohe Bay (32405).

9. SD-1-75 when assigned as a Helo Mine Countermeasures Aircrewman. SD-2-150 when designated in writing by the Commanding Officer as first crewman.

10. Filling a valid 4136 billet, has NEC 4136 and maintain full certification in all MGTI methods per NAVPERS 18068 (NEC Manual).

11. E7 or above Gas Turbine Specialist, has NEC 4206, and is serving in a GS-4206 billet coded for FFG class ships.

12. E7 or above Gas Turbine Specialist, has NEC 4206, serving in a GS-4206 billet coded for AOE, CG, DD, and DDG class ships.

13. E7 or above Engineman, has NEC 4206, and is serving in EN-4206 billet coded for ARS, LSD-41, LSD-49, MCM, and MHC class ships.

14. E7 or above Machinist Mate, has NEC 4206, and is serving in MM-4206 billet. Aboard AGF, AS, LCC, LSD-36, and LPD-4 class ships.

15. E7 or above Machinist Mate, has NEC 4206, and is serving in MM-4206 billet. Aboard AOE-1, LHA, and LHD class ships.

16. E7 or above Machinist Mate, has NEC 4206, and is serving in MM-4206 billet, aboard CV class ships.

17. Filling a valid 4314 billet, has NEC 4314 and maintain full certification in all DEI methods per NAVPERS 18068 (NEC Manual). Surface and submarine Machinist Mate personnel holding the 4314 NEC and filling valid DEI billets also qualify. TAR UIC: 0172A.

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18. Filling a valid 4503 billet, has NEC 4503 and maintain full certification in all SGPI methods per NAVPERS 18068 (NEC Manual).

19. Must be filling a valid 4946 billet, must hold NEC 4946 and maintain full certification in all NDT methods per NAVPERS 18068 (NEC Manual). Complete certification must be verified and approved by the Director, NAVSEA Examiner Certification Test Agency, Service School Command, Great Lakes, IL. FTS UIC: 47316.

20. Must be certified as a MK-41 VAT Test Director (independent of holding NEC 0983) by Naval Surface Warfare Center, Port Hueneme Division (PHD NSWC) code 4W11 and serving in a designated VAT Test Director GM-0983 billet, as determined by NSWC code 4W11.

21. Must be filling a valid 1332 billet on type 2 or 4 sea duty, must hold and be DNEC'd as a 1332.

22. Must be filling a valid 1104 billet on type 2 or 4 sea duty, must hold and be DNEC'd as an 1104.

23. Must be filling a valid 1615 billet on type 2 or 4 sea duty, must hold and be DNEC'd as a 1615.

24. Must hold and be DNEC'd as a 9580 (Command Master Chief) or 9579 (Submarine Chief of the Boat). Submarine 9579 personnel are only authorized SDAP while assigned on board a submarine. For identification of designation as MCPON, Fleet Force, CNO directed or CMC/COB refer to OPNAVINST 1306.2 series.

25. When serving as LCAC Operator (Supervisor) in paygrade E7, E8, OR E9.

26. When qualified as Surface Rescue Swimmer and filling an authorized billet aboard a ship or submarine or at UICS 09371, 09822, 30733, 30734, 3124B, 47847, 49394, 55271, 62229 and 61690.

27. When assigned to UICS 44902, 44904, and 31831.

28. Award level to be based upon member's NEC vice member's DNEC.

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29. At UICS 0463A, 0763A, 08842, 08973, 21245, 21441, 21467, 21468, 30215, 31189, 31968, 32770, 42270, 42838, 45254, 45255, 45598, 49715, 49974, 52861, 53997, 55496, 55568, 60514, 61755, 62758, 68288.

30. SD-2-150 when designated in writing and assigned as one of the following:

- a. Combatant Craft Petty Officer in Charge
- b. Chief Petty Officer in Charge
- c. Patrol Officer
- d. Chief Engineer

e. NSW Liaison Officer assigned to patrol coastal (PC) craft. Provide letter to PSD (info N132D7) giving names and social security numbers of eligible members for SD-2-150 pay to begin. A copy of the letter must be included with annual recertification.

31. For UICS 47898 and 44941 only and is paid as follows:
BILLET 0-6 MONTHS 7-12 MONTHS OVER 12 MONTHS ON BOARD

Admin Support	SD-1-75	SD-2-150	SD-2-150
Direct Support	SD-1-75	SD-2-150	SD-3-225
Operators	SD-2-150	SD-3-225	SD-4-300

32. For Defense Courier Service couriers in paygrades E4 to E7 with at least 3 months (2 months in Korea or Bahrain) courier experience.

33. For UICS 31931, 31932, 47889 and 3226B only and is paid as follows:

BILLET	0-6 MONTHS	7-12 MONTHS	OVER 12 MONTHS ON BOARD
CSOP	SD-1-75	SD-2-150	SD-3-225

34. Must be paygrade E6 or above, be designated in writing by the Commanding Officer as the ship's Assistant Navigator.

35. Must hold the 3320 NEC and be assigned to a 3320 billet at UIC 63402 or 68733.

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36. Must hold the 9588 NEC and be designated in writing by the Commanding Officer as the ship's Command Career Counselor.

37. While assigned on board a submarine only.

38. One per crew.

39. Must hold the 9508 NEC and be DNEC'D to a valid Recruit Division Commander (RDC) or Assistant RDC "I" billet at UIC 00161, 0763A, 3760A, 66128, 62229, or 66231 only.

40. Must be a designated PN or YN(SS), hold the 2612 NEC, and be DNEC'd to a valid 2612 classifier billet at MEPS stations, NRD activities, PSD Great Lakes (UIC 43102), PSD Pensacola (UIC 43081), or PSD Charleston (UIC 43350).

41. FTS Air Traffic Controller (ATC) Watch Supervisor (ACWS)
SDAP

a. Must meet following requirements:

(1) Paygrade E4 - E7.

(2) Assigned to and working in a FTS billet identified as an SDA per paragraph 41B below.

(3) Designated as Facility Watch Supervisor (FWS), Carrier ATC Center Supervisor (CATCC), Amphibious ATC Center Supervisor (AATCC), or Tactical Air Control Center (TACC) Supervisor by the Commanding Officer at present duty assignment. Special category FWS not eligible.

(4) Maintain monthly proficiency requirements per ATC facility NATOPS, NAVAIR 00-80T-114.

(5) Meet physical requirements of FAR part 67 and possess current medical certification as established by BUMED.

b. SDAP levels and quotas are allocated by task complexity, responsibility, and air space considerations. Authorized ACWS SDA billets and levels are listed below (unit (UIC)): SD-2-150: NAS Willow Grove (00158), NAS JRB Fort Worth (83447), NAS New Orleans (00206). Note: Qualified TACC (TACRON) controllers must be deployed for periods more than 28 days to receive SDAP.

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c. FTS ACWS SDAP questions may be directed to N132D11
(email: nxag_n132d11@navy.mil or phone: DSN 224-6646).

42. When assigned to C130 Loadmaster billet aboard a C130 aircraft.

43. Engineman or Electricians Mate, has NEC 4206, and is serving as the Main Propulsion Assistant (4206 billet) on an MCM or MHC class ship.

44. FTS EODMU/DESRON IDC at UICS: 0172A, 47150, 47151, 82630, and 82631. FTS surface ship IDC are only eligible while assigned to an FFG independent of a physician.

45. When assigned to billet independent of physician, nurse practitioner, physician's assistant, or another IDC.

46. The following note pertains to an IDC reporting for temporary additional duty (TAD) to fill an SDAP eligible billet. HM-8402, HM-8403, HM-8425, HM-8491, and HM-8494 may receive SDAP if the TAD billet qualifies as one of the following:

a. The billet is vacant.

b. The incumbent of an SDAP eligible billet is absent.

c. The incumbent of an SDAP eligible billet has transferred without contact relief. The reporting member must hold the appropriate NEC for the vacant SDAP eligible billet. If the member's permanent billet (originating command) has a greater SDAP level, member is entitled to the greater SDAP level. Eligibility while on TAD commences when the unit gets underway and continues until member is relieved or until the unit returns to homeport. All other TAD SDAP issues must be forwarded to IDC ECM (N132D13A) for consideration. Request must include all of the following:

(1) Copy of TAD orders.

(2) Service member's page 13 referencing appropriate paragraph of this message certifying that the independent duty TAD assignment meets criteria therein.

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(3) Commanding Officer's endorsement addressing level of independent duty required and performed.

47. HM-8425 is eligible for:

a. SD-2-150 on board UICS 08943, 08971, 39591, 39592, 41431, 42531, 44884, 46985, 48167, 55777, and 55778.

b. SD-3-225 under the following circumstances:

(1) At UICS 3319A, 41742, 43680, 67864.

(2) When forward deployed from UICS 47898, 44364, 55210, and 63005.

(3) When attached to NSA Bahrain and assigned TAD to Hurghada, Egypt, or Fujairah.

(4) Assigned to JTF Full Accounting (Afghanistan, Pakistan, Vietnam, Laos, Cambodia, etc).

(5) HUMS missions such as Turkey, Africa, etc, and others as specifically requested and approved by N132D13A.

c. SD-5-375 when assigned to one of the following:

(1) To surface ships to include FFG, DD, DDG, CG, MHC, MCM, PC and LSD 36 class (less CV, CVN, AGF, LCC, MCS, LHD, LHA, LSD 41 and 49 class, LPD 4 class, AOE, AS, TA-H, ARDM, ARD, and AFDM ships).

(2) When forward deployed from UIC 35624 or 42043.

(3) To UIC 30724, 39579, or 39580.

48. HM-8425/HM-8402 are not authorized SDAP unless they are assigned directly to the precommissioning or recommissioning unit and meet the criteria of note 45. Those assigned to subordinate UICS or component UICS ashore are not authorized SDAP.

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49. HM-8402 is eligible for:

a. SD-5-375 on board SSN, SSBN, or UIC 05072, 42500, or 52730.

b. Per note 47 when assigned to HM-8425 SDAP eligible billet.

50. HM-8403 is eligible for:

a. SD-3-225 when assigned to HM-8403/9502 billet at all shore UICS; or on board UIC 64495.

b. SD-5-375 when assigned to billet on board UIC 08321, 31934, 39965, 55205, 55207, 55211, 67360, 67448.

51. HM-8491 is eligible for SD-5-375 when serving in an IDC billet.

52. HM-8492 is eligible for SD-3-225 when serving at commands with type 2, 3, or 4 duty or at UICS 00074, 39585, 39587, 39696, 39924, 42223, 46989, 49093, 52738 or 68869.

53. HM-8493 is eligible for SD-2-150 when assigned:

a. On board type 2, 3, or 4 duty or at UIC 44902, 45598, 0610A.

b. To a HM-8494 SDAP authorized billet.

54. HM-8494 is eligible for:

a. SD-2-150 when assigned at UIC 30202, 35977, 46406, 55322, 55496 and 55550.

b. SD-3-225 when assigned to a HM-8494 type 2, 3, or 4 duty billet less note 54c.

c. SD-5-375 at UIC 20165, 21051, 21245, 21441, 21467, 21468, 30121, 53808, 0610A, 68288.

d. SDAP per note 47 when assigned to HM-8425 SDAP eligible billet.

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55. When assigned to type 2, 3, or 4 duty.

56. Production recruiters receive SD-6-450 upon reporting for recruiting duty. SDAP must stop once member is not serving in a Production Recruiter position.

57. Navy Recruiting Station (NRS) cyberspace 9585 recruiters are not entitled to SDAP.

58. For SD-2-150 must additionally have achieved designation as a Diving Supervisor.

59. Only at UIC 47898. For SD-2-150 must hold qualifications and be designated as POIC, CPOIC, or Patrol Officer.

60. Personnel eligible for SDAP must be in paygrade E5 and above; be assigned to a United States Defense Attache Office (USDAO) and have completed the Attache Staff Operations Course (ASOC).

61. SD-5-375 when assigned and serving in the repair department of a nuclear-repair-capable submarine tender.

62. SD-5-375 when assigned and serving:

a. In the repair department of a nuclear-repair-capable submarine tender.

b. In the maintenance training group at NPTU. Eligible UICS are 43135 and 47724.

c. In a Department of Energy (DOE) Naval Reactors Facility.

d. On a CVN, SSN, SSBN, Submarine NR-1, or a PCU Unit.

63. SD-6-450 when assigned and serving: As staff or staff in training at a Nuclear Power Training Unit (NPTU). Eligible UICS are 30896, 47723, 47801, 49230 and 62986.

a. At a Department of Energy (DOE) Naval Reactors Facility located at NPTU.

b. As the Engineering Department Master Chief (EDMC) or the Reactor Department Master Chief (RDMC) onboard a nuclear power

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warship. Specific approval must be obtained from N133D for member to be eligible for this level of pay. During periods of turnover the incumbent EDMC/RDMC will maintain this level until relieved. Once relieved, the member will be entitled to SD-5-375 while serving onboard. N133D POC is EMCM(SW) Demerchant at (703) 695-3301/DSN 225.

64. While serving in any 335X, 336X, 338X, or 339X billet (except 33X9). Personnel who are in excess of assigned billets in the engineering or reactor departments of a nuclear powered warship, the repair department of a nuclear-repair-capable Intermediate Maintenance Activity (IMA), staff of a Nuclear Pipeline Training Activity, or assigned to a Department of Energy (DOE) Naval Reactors Facility are entitled to the appropriate level of SDAP.

65. NECS 3359 and 3389 are assigned to members who are not currently eligible for assignment to a billet that involves the operation, maintenance, or supervision associated with naval nuclear power. Members who are assigned this NEC are not normally entitled to SDAP. For specific questions on members who hold this NEC contact EMCM(SW) Demerchant at (703) 695-3301/DSN 225.

66. Must hold 2781 NEC.



G. L. TALBOT, JR.
Rear Admiral, U.S. Navy

Response to Frequently Asked Questions

1. Personnel receiving SDAP must be in paygrade E3 or higher, (reference OPNAVINST 1160.6A).
2. SDAP is stopped by the member's detaching command on the date of transfer, (reference DODFMR Vol. 7A).
3. A member transferring between billets which are both authorized SDAP for use of skills, will continue to be entitled to SDAP during leave en route, courses of instruction related to the SDAP skill, and allowable travel time of the member continues to qualify and perform the special duty (reference DODFMR Vol. 7A). Under these circumstances, the member's receiving command is required to submit the SDAP start document on the day the member reports for duty with the effective date calculated to include the period of authorized leave en route, courses of instruction related to the SDAP skill, and allowable travel time between assignments.
4. When a member receiving SDAP attends a class directly related to the SDAP skill, then SDAP entitlement continues while attending that course of instruction, (reference DODFMR Vol. 7A).
5. When a member receiving SDAP attends a course of instruction that is not related to the SDAP skill and is reassigned to the SDAP skill upon the completion of training, entitlement during training continues for no more than 90 days, (reference DODFMR Vol. 7A).
6. When a member receiving SDAP attends a course of instruction that is not related to the SDAP skill and is not reassigned to the SDAP skill upon the completion of training, SDAP entitlement stops on the date of departure for training, (reference DODFMR Vol. 7A).
7. When a member receiving SDAP is TAD performing duties requiring use of the SDAP skills, the member continues to receive SDAP through the entire TAD period, (reference DODFMR Vol. 7A).
8. When a member receiving SDAP is TAD performing duties which do not require use of the SDAP skill, the member will receive SDAP for no more than 90 days of the TAD period, (reference DODFMR Vol. 7A).

Enclosure (1)

9. When a member receiving SDAP is in a patient status, including convalescent leave, TEMDU or limited duty, the member is entitled to continued SDAP for 90 days. There are no waivers for periods longer than 90 days. When a member receiving SDAP is in a patient status (including convalescent leave) due to disease resulting from intemperate use of alcohol or habit forming drugs, the member's SDAP entitlement stops when the member goes into patient status, including convalescent leave, TEMDU or limited duty, (reference OPNAVINST 1160.6A, NAVADMIN 066/01).

10. Members attached to a precommissioning unit are entitled to SDAP. Entitlement is contingent upon all SDAP qualifications being met including filling a valid billet in the command's Manpower Authorization. Members attached to a detachment are not entitled to SDAP, (reference OPNAVINST 1160.6A).